

# RUMS AVAYA Modular Messaging Voice Mail New User Guide

## LOG IN

Inside the University dial ext. 8700:

If you are calling from your extension then enter your password (PIN) followed by [#].

If you are calling from another extension then press [\*] followed by [#]. Enter your extension, then enter your password (PIN) followed by [#].  
 Outside the University dial (847) 578-8700:  
 Press [#]. Enter your extension, then enter your password (PIN) followed by [#].

*After you Log In, you will be taken to the Activity Menu.*

