



**Policy Title: Be Authorized to Suspend Activities**  
**Category: Animal Care and Use**  
**Policy Number: 118**  
**Sponsor: Vice President for Research**  
**Effective Date: January 2, 2006**

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**INTRODUCTION AND PURPOSE.** This document describes the specific IACUC function of being authorized to suspend an activity involving animals, including research and teaching.

**SCOPE AND APPLICABILITY.** This document applies to all employees and others who are authorized to conduct activities involving animals at the University.

**POLICY STATEMENTS.**

The IACUC has the authority to suspend activities involving animals (including research and teaching) if it determines that the activity is not being conducted in accordance with the description of that activity provided by the PI and approved by the IACUC.

**PROCEDURES.**

1. After appropriate review and investigation, if warranted, the IACUC, during a convened meeting with quorum present, has authority to suspend an activity involving animals if it determines that the activity is not being conducted in accordance with the proposal as previously approved by the IACUC. The IACUC's determination to suspend may be made only upon such a vote of a majority of the quorum present.
  - a. A quorum exists when a majority of IACUC members are present and are qualified to participate ("qualified to participate" means the member is current in education and training, is current in filing the conflicting interest report, and has no conflicting interest in the particular matter under review).
  - b. The Chair may invite guests to the IACUC meeting to provide information to the IACUC. These guests may be subject-matter experts or others with information helpful to the IACUC. All guests will depart the meeting upon direction of the Chair and in no case may any guest with a conflicting interest be present for deliberations and voting.
  - c. A person providing administrative support to the IACUC is not considered a guest or a member; the Chair may permit that person to remain throughout the IACUC meeting to perform administrative support duties.
2. If the IACUC determines to suspend an activity involving animals:
  - a. The Chair of the IACUC shall so inform the PI in order to implement the suspension (verbal notification will normally be made by the end of the next business day followed by written notification within 3 business days).

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- b. The Chair of the IACUC shall consult with the Vice President for Research, normally within one week, to discuss the IACUC's determination to suspend and IACUC's reasons for that determination.
- c. The Vice President for Research, after such consultation with the Chair of the IACUC:
- (1) shall review the reasons for suspension,
  - (2) take appropriate corrective action (which may include actions affecting the particular animals, actions that permanently cease activities under that protocol, actions that affect the PI and/or the noncompliant person, and/or actions that modify written procedures), and
  - (3) report the determination to suspend along with corrective action taken with a full explanation to APHIS, PHS, and any Federal agency funding that activity.