

INDIVIDUAL SECURITY ACCESS TO BRF FORM

The safety and well being of personnel as well as research animals are of vital importance to research at this university. For this reason, the Biological Resource Facility (BRF) is a restricted access facility. Only individuals who are listed on current approved IACUC protocols or who have special authorization to enter the facility will be issued key card access to the BRF. If you have new personnel in your laboratory that will need access, they must complete this form. Copies are available in the BRF office, or you may print out this document for use.

All sections of the form (including signatures) must be completed and brought to the BRF office. The BRF/IACUC coordinator will check the protocol as well as other relevant documents and then forward the request for access to the Chief of Security for action.

Requirements:

- You must have a current RFUMS ID card
- You must be listed on a current approved Animal Use Protocol with the IACUC; exceptions will be handled on a case-by-case basis.
- You must have completed the basic on-line training required for your project
- You should be enrolled in the Occupational Health and Safety program.

New facility users should make arrangements for a Facility Tour and Practicum with the BRF office.

If you no longer require access to the BRF, or are preparing to leave the University, please contact BRF at X8321 to have your key card inactivated. Personnel listed on animal protocols that have expired will be automatically removed from the list.

Your Name (Print)	Department:
Principle Investigator:	Approved IACUC protocol #:
Office phone:	Lab Phone:

(Signature of individual)

(Signature of PI)

(Date)

(Date)

(BRF/IACUC approval)

(Date)