CONTROLLED SUBSTANCE USAGE LOG

Institutional Animal Care and Use Committee

One log sheet is to be completed for each container of controlled substance. Controlled substance usage must be tracked on a per dose (each use) basis. Record total quantity of the substance to the nearest metric unit. "Received" includes drugs imported, manufactured, purchased or delivered. "Dispensed" is the use of drugs by utilization in the animal, disposal, transfer or other means (other must be explained in comments column).

Authorized Custodian: _____ **PI:** _____

Drug Name: _____ **Concentration** _____ **Total volume per container** _____

Vendor _____ **Building/Room #** _____

Date	Amount Received	Amount Dispensed	Balance	Name *(print)* Dispensed to	Initials	Initials Dispensed by	Purpose/ Comments